

Notes (via Kelly Haydon):

11/6/11 Meeting with Howard Those who were in attendance, please jump in if I missed something! I have color-blindness for the ears.

- Overview: This meeting was largely concerned with how to handle the influx of OWS archives popping up all over the internets. Thus far we have:

Tamiment, Smithsonian, George Mason U, the OWS working group, and Activist

Archivists. We also discussed our relationship with the OWS Working Group

and concluded we'll be better off as a satellite committee than a subcommittee. We doled out some tasks (bulleted below). We also considered

changing our name to the People's Media Archive but decided that it connoted a physical place and sticking with ActArc for its general non-committalish.

- Tasks:

- Marie is coordinating our Best Practices, we should have a good draft before Thanksgiving, earlier? We have it split into two types: Best Practices for Creators, Best Practices for Collectors.

- Rufus is testing metadata from the Archivist Toolkit database. I believe we can have Metadata standards draft before AMIA?

- Kelly is putting together a website, should have a working draft before AMIA. Wait, Rufus, do we have a website or not? We don't, right?

- Workflow...we do need some kind of workflow plan, though it is getting sidetracked.

- Yvonne/Rufus - OWS Media group liaison

- *Howard/Shira *- Remind me where we landed on establishing an informal meeting at AMIA and invite others who are hosting OWS archives? Or anyone, really...

- Howard: Coordinate a meeting with Center for New Media, this is happening.

- Everybody Else: CONTINUE READING THIS EMAIL, 1/4 through!

- Agenda Google Doc: Stand by, it is happening.

- I thought about inviting Chela from Tamiment to our meetings.

- *CALL FOR VOLUNTEER: *Us deaf are really great at dancing and sleeping, but we take bad notes. Can someone volunteer to take the minutes

for the meetings every week and email them in a timely manner? You get imaginary cookies from me...

11/6/11 Meeting with OWS Working Group

- Spokescouncil: Application for an operational group (OG) status, whereby we would have a voice on the spokescouncil. By Thursday of this week, the archive group was not voted by the OWS populace to be an OG.

This caused some drop in morale as The People's Library was voted as an OG.

- We invited everybody to our Sunday 4pm meetings, Amy expressed interest in attending.
- I discussed our proposed workflow for directing folks to upload to the Internet Archive, with Tamiment selecting material from there to long-term preserve. Also discussed setting up a website, which they had a lot of questions about I wasn't really prepared to answer. They do not appear to have discussed access much.
- We made suggestions for how they should catalog everything, which hasn't begun yet on their part.
- They are also taking photos of everything and housing images on the external hard drive.
- I did not bring up what we discussed at the meeting with Howard about gently splitting up our efforts. Now that I've sat down with them, I want to discuss a few more things first. One is that, we should decide now if our group wants to do our own thing Tamiment-style (with respect and communication with the OWS groups, of course), or be an active, OWS meeting group, where we engage on the ground with what the movement is doing.

The latter is a bigger commitment in many respects which we can discuss, though we are more likely to reach the community directly as activists. Right now, we seem to be moving in the direction of serving as a liaison between OWS and archiving institutions. Is this what we want to do? Basically, I'd like to get a sense of how we see ourselves in relation to the occupiers and the institutions.

*** Notes from Yvonne's WITNESS meeting on Tuesday (reposted here): ***

- The Occupy Media group currently collects footage from creators (there is a server and generator on-site apparently. There may also be a form that

creators sign to release their footage), delivers them to an editing site on Lafayette on hard drives, and edited videos are uploaded to YouTube, etc. When there is footage that the team needs, they make a call-out at the

general assembly meeting.

- The person I was talking to doesn't know what happens with the raw footage after the edited pieces are uploaded, but there's no structure in place for this. And metadata collection is non-existent, except for maybe the releases.

- Side note: Occupy Media is also looking into starting to use Bamboozr to live stream from mobile phones

- The legal group is interested in incorporating video as part of the monitoring. They would like to put together guidelines on how to shoot for

evidential/legal use. In written form and on-site trainings. When the legal team gathers footage of incidents, they try to get the name of the person and a phone number. Sarah noted that if this isn't gathered on the scene, it's almost impossible to find the person later. WITNESS plans to help the

legal group put some of this material together.

Submitted by Kelly Haydon and Yvonne Ng